

MINUTES OF THE MEETING OF THE PARKS & RECREATION COMMISSION OF THE TOWN OF BROOKFIELD, HELD AT TOWN HALL, POCONO ROAD, WEDNESDAY, OCTOBER 24, 2012, AT 7:30 P.M.

Present: Sara Kincade, Chairman; Joei Grudzinski, Ed Butt, David Keefe, Rob Blick, Tony Tomaino (new member). Dennis DiPinto, Director; Elaine Rajcula, Secretary.
Absent: Bryan Chnowski

Minutes of the Previous Meeting were accepted as presented upon a motion made by D. Keefe, seconded by E. Butt. Passed.

Recreation Supervisor's Report – Mary Knox – All programs are going. The Halloween Run 5 K Race is on Sunday, October 28th. D. DiPinto stated if there is a light rain, the race will still be held. Volunteers are to be at the Town Hall between 7:30 – 8:00 p.m.

Parks Supervisor's Report – October Chris Rabuse – Said report was reviewed by the Commission. Heavy rains and soil saturation made it almost impossible to get most of the work done. There has been quite a bit of damage to the fields due to wet conditions. Light trail maintenance, assisting various groups with outside projects, supplying vehicles, materials, manpower assistance as needed and mowing all outside areas, islands, etc. Said report is on file in the office of the Parks & Recreation Department, which includes future work planned.

Senior Center/Social Services Report – October – Ellen Melville – Said report was reviewed by the Commission. The six week “Live Well” series with Bethel Healthcare was a huge success. The Senior Center is planning additional series this Winter. Continuing through October are the Arthritis Foundation Exercise Program and the Genealogy Labs. Both are successful programs. Their first Sunday Senior Program was a success, therefore a second educational program planned will be “Broadway Shows”. Participation numbers are 10-15% over last year at this time. Social Services Department is implementing Energy Season now as well as the Thanksgiving and Christmas. There is a 10% increase to date. Again this year Medicare Part D consulting is being offered, along with new volunteers helping, and will continue to expand this counseling to more seniors to save them money. Head count is currently ahead from last year.

Monthly Financial Report – D. DiPinto – The operating budget was reviewed and discussed.

Subcommittee Reports/Commission Commission Responsibilities

Policies/Goals/Budget Sub-Committee Report – J. Grudzinski – The Sub-Committee has been meeting and has put together a report of what they would recommend revising of the policies. The Commission reviewed and discussed the recommendations including a timetable for reviewing the goals of the Department. This should be established and put on the P & R Commission Agenda. Said report is on file in the P & R office for review. J. Grudzinski and D. DiPinto will meet to discuss the proposed changes to the P & R Policy Manual.

Current Projects - D. DiPinto stated the Current Project official hired to put together a revitalization package is Doyle Architects Associates. They will meet next week. D. DiPinto is researching the Wetland Commission plan for the Greenway. There is still much work to do be done which will take two or three months, with new drawings, etc.

Senior Golf Program – D. Keefe – The Senior Golf Program has been very successful. There were 42 participants this season. His goal is to make it larger to 80. He would like to meet with D. DiPinto and Kristy, manager of Sunset Golf Course, to discuss the fee and schedule. They have no rules or regulations at this time. The Golf Program will be put on the Agenda under New Business for the next meeting.

Subcommittee Meeting Schedule - The Communications Committee, D. Keefe, S. Kincade and T. Tomaino, will meet at D. Keefe's home tentatively on Thursday, November 8th, at 7:30 p.m.

Adjournment – A motion to adjourn the meeting at 9:00 p.m. was made by D. Keefe, seconded by E. Butt. Passed.

❖ **THE NEXT MEEING Of THE P & R COMMISSION WILL BE HELD ON WEDNESDAY, DECEMBER 5, 2012, AT 7:30 P.M.**

❖ **IF YOU CANNOT MAKE THE MEETING PLEASE CALL THE P & R OFFICE AT 203-775-7321.**